



Kalliopi Associates Limited

incorporating EBU TRAINING LTD

2011 Scheduled Course Planner

Scheduled Courses	Date	Location
Record Keeping in EU-funded Projects A one day, long time favourite course of the University of Bradford's European Briefing Unit, designed for new and existing project team members	9 June 2011 13 October 2011	Manchester Leeds
Monitoring, Auditing and Risk Management A 2-day course for new and existing Structural Fund Programme managers and project teams covering monitoring systems and Commission requirements	7, 8 September 2011 23, 24 November 2011	Leeds Derby
Introduction to the management of EU Funded Projects A 2 day course providing a platform for projects to achieve successful outcomes and reduce risks that might lead to non-compliance and grant repayment.	15, 16 June 2011 12, 13 October 2011	Leeds Derby
Finances, Budgets and Regulatory Compliance A 2 day course providing a comprehensive overview of ERDF finances and the EU Regulations affecting delivery	22, 23 June 2011 20, 21 September 2011	London area York
ERDF Project Management knowledge A one day intensive masterclass course designed to provide a comprehensive overview of all the key elements of ERDF rules	1 July 2011 28 September 2011 2 November 2011	Manchester London area Derby
Advanced Planning Skills A one day skills course covering the software tools and templates used in project management delivery to maintain performance and quality management . This course is independent of funding origin.	25 August 2011 16 November 2011	Manchester Derby
Planning and managing project evaluation A 2-day course designed for staff involved in managing and/or delivering skills and economic regeneration Programmes and Projects funded through various sources including EU Funding	9, 10 November 2011	Manchester